



INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES

Meeting Date/Location: March 19, 2018, Pavilion Building, 5th floor conference room, 109 State Street, Montpelier, VT 05609

Members Present: Chair Brad Ferland, Dirk Anderson, Ashley Berliner, Diane Bothfeld, John Kessler and Steve Knudson

Members Absent: Clare O'Shaughnessy, Jen Duggan and Karen Songhurst

Minutes By: Melissa Mazza-Paquette

- 2:03 p.m. meeting called to order, welcome and introductions.
- Review and approval of minutes from the February 12, 2018 meeting.
 - Motion made to accept the minutes by Diane Bothfeld, seconded by John Kessler, and passed unanimously.
- No additions/deletions to agenda.
 - Motion made to accept agenda as is by John Kessler, seconded by Diane Bothfeld, and passed unanimously.
- No public comments made.
- Presentation of Proposed Rules on pages 2-4 to follow.
 1. Vital Records Rule, Agency of Human Services, Department of Health, page 2
 2. Inmate Procedure to Marry, Agency of Human Services, Department of Corrections, page 3
 3. VOSHA Rule: 29 CFR 1910.1024 Occupational Exposure to Beryllium in General Industry, Vermont Department of Labor, page 4
- Next scheduled meeting is April 9, 2018 at 2:00 p.m.
- Motion made to adjourn by Steve Knudson, seconded by Diane Bothfeld, and passed unanimously.
- 2:47 p.m. meeting adjourned.

Proposed Rule: Vital Records Rule, Agency of Human Services, Department of Health
Presented by: Shayla Livingston

Motion made to accept the rule by John Kessler, seconded by Diane Bothfeld, and passed unanimously except for Ashely Berliner who abstained, with the following four recommendations:

1. Proposed Rule Coversheet, page 3, #7, line 3: Remove the second ‘to’ so it reads “...how to certify a birth or death certificate...”.
2. Proposed Rule Coversheet, page 3, #7, line 8: Add a description of “the criteria for a child’s name on a birth certificate”.
3. Signatory Authority for Purposes of Authorizing Administrative Rules Memorandum: Clearly state whose initials signed on behalf of Secretary Gobeille.
4. Vital Records Rule Text, 3.0 Definitions: Include “State Registrar”.

**Proposed Rule: Inmate Procedure to Marry, Agency of Human Services, Department of Corrections
Presented by: Gabby Tamasi, Matt Nault and Shannon Marcoux**

Motion made to accept the rule as presented, without recommendations, by Diane Bothfeld, seconded by Dirk Anderson, and passed unanimously except for Ashely Berliner who abstained.

Proposed Rule: VOSHA Rule: 29 CFR 1910.1024 Occupational Exposure to Beryllium in General Industry, Vermont Department of Labor
Presented by: Dan Whipple

Motion made to accept the rule by Steve Knudson, seconded by John Kessler, and passed unanimously except for Dirk Anderson who abstained, with the following six recommendations:

1. Determine if word 'Beryllium' should be capitalized and be consistent throughout.
2. Proposed Rule Coversheet, page 3, #7, line 13: Further describe 'Subpart Z of 1910' (i.e. 'Subpart Z of Standard 29 CFR 1910'). Also, change the word 'has' to 'have' following "... 1910,".
3. Proposed Rule Coversheet, page 4, #12: Include hearing information as indicated in #11.
4. Economic Impact Statement, page 2, #3 and #5: Identify the cause of new expenses.
5. Economic Impact Statement, page 3, #6: Specify what the burden imposed on small businesses would be.
6. Incorporation by Reference Statement, page 2, #4: Include a phone number for the Vermont Department of Labor for people to obtain copies from.