

## SPECIAL OVERSIGHT COMMITTEE ON WORKFORCE DEVELOPMENT AND EXPANSION MINUTES

**Meeting Date/Location:** Friday, October 14, 2022, 11:00 AM – 12:00 PM, virtually via [Microsoft Teams](#)

**Members Present:** Representative Michael Marcotte, Senator Alison Clarkson, Kendal Smith, Adam Grinold, Sarah Buxton

**Guests in attendance:** Commissioner Michael Harrington, Cameron Wood, Melissa Mazza-Paquette

**Minutes By:** Melissa Mazza-Paquette

**Link to Website:** <https://aoa.vermont.gov/content/special-oversight-committee-workforce-expansion-and-development>

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- 11:03 AM Meeting called to order
- Review and approval of minutes from the [September 29, 2022](#) meeting
  - Motion made to approve the minutes as drafted by Kendal Smith, seconded by Senator Clarkson, and approved unanimously.
- No public comments
- Answer questions from interested parties replying to the RFP and committee discussion
  - Contractor will need to focus on governance and not solving individual program challenges.
  - The Committee could update and create a final inventory of all workforce systems performance dollars.
  - Consideration to state employee reimbursement and benefits how they should prepare their own budgets and the proposals for some travel overnight expenses, etc.
  - Interested in seeing states that have a similar demographic makeup as ours.
  - Demographic makeup and may be shifting. The increase of business formations may include employees relocating to Vermont from other states and remote work.
  - Motion made to approve the responses to the RFP for posting on the site moved by Adam Grinold, seconded by Senator Clarkson, and approved unanimously.
- Potential next meeting date will be Thursday the 27<sup>th</sup> 10:00-12:30 at the State House. David Hall and representatives from the Office of Purchasing and Contracting and Agency of Administration leadership will be invited.
- 11:31 AM Meeting adjourned

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